

Kanazawa University  
Graduate School of Natural Science and Technology  
(Doctoral Level Section)

Application Procedure for Research Students

(Japanese and Self-financed International Students)

1. Eligibility requirements

Applicants for admission to the Kanazawa University Graduate School of Natural Science and Technology (Doctoral Level Section) must fulfill one of the eligibility requirements specified in Article 11, of the Graduate School Code of Kanazawa University (hereinafter, "Graduate School Code") by the day before admission.

**Graduate School Code Article 11**

- (1) A holder of a Master's degree or a professional degree;
- (2) A person who has been awarded a degree equivalent to a Master's degree or a professional degree abroad;
- (3) A person who has completed a master's course of the graduate school at a foreign-affiliated educational institution that is based on that country's school education system and that is approved by the Minister of Education, Culture, Sports, Science and Technology of Japan, and who has been awarded a degree equivalent to a Master's degree or a professional degree;
- (4) A person who has completed a correspondence course in Japan that is offered by a foreign country's school and has been awarded a degree equivalent to a Master's degree or a professional degree;
- (5) A person who has completed the curriculum of the United Nations University, which was established under the December 11, 1972 resolution of the General Assembly of the United Nations and which is as defined in the second paragraph of Article 1 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No. 72 of 1976), and who has been awarded a degree equivalent to a Master's degree;
- (6) A person who is determined to be eligible for admission by the Minister of Education, Culture, Sports, Science and Technology of Japan;
- (7) A person who is recognized by the Graduate School of Natural Science and Technology as possessing academic ability that is equivalent to or higher than that of a Master's or professional degree holder based on the results of an individual qualification examination for admission, and who will reach the age of 24 by the day before admission; or
- (8) A person who has completed a curriculum at a foreign school, a foreign-affiliated educational institution approved by the Minister of Education, Culture, Sports, Science and Technology of Japan as mentioned in (3) above, or United Nations University, and who has passed an examination or screening equivalent to that defined in Article 16-2 of the Standards for

Establishment of Graduate Schools, and is also recognized as possessing academic ability that is equivalent to or higher than that of a Master's degree holder

## 2. Application period

	April admission	April admission (Phase II)	October admission	October admission (Phase II)
Application period	November 21 to 30 (excluding Saturdays, Sundays and national holidays. When the last day falls on a Saturday or Sunday, the last day will be the following Monday.)	January 30 to February 8 (excluding Saturdays and Sundays. When the last day falls on a Saturday or Sunday, the last day will be the following Monday.)	May 21 to 30 (excluding Saturdays and Sundays. When the last day falls on a Saturday or Sunday, the last day will be the following Monday.)	September 1 to 10 (excluding Saturdays and Sundays. When the last day falls on a Saturday or Sunday, the last day will be the following Monday.)
Result announcement	Late December	Late February~ Early March	Late June~ Early July	Late September
Date of admission	April 1 (However, if there are special circumstances, it will be the first of the month from May to September. )	April 1 (However, if there are special circumstances, it will be the first of the month from May to September. )	October 1 (However, if there are special circumstances, it will be the first of the month from November to March. )	October 1 (However, if there are special circumstances, it will be the first of the month from November to March. )

**【Note: Application for April admission (Phase II) and October admission (Phase II)】**

To apply for April admission (Phase II) or October admission (Phase II), applicants need to reside in Japan at the time of their application.

### 3. Documents required for application

No.	Document	Japanese students	Self-financed international students
1	Research Student Application Form (Attached Form1)	○	○
2	Graduation (completion) certificate from the last educational institution attended or certificate of expected graduation (completion) from the educational institution currently attending; certificate of Master's degree (either in English or Japanese) *1	○	○
3	Official transcript from the last educational institution attended (either in English or Japanese) *1, *2	○	○
4	A photocopy of the passport (only the page with the applicant's name, date of birth and nationality)	×	○
5	A photocopy of both sides of the <i>Zairyu</i> (residence) Card (Applicable only for those residing in Japan)	×	▲
6	(In the case of an applicant who is employed) Consent form from the head of his/her workplace	▲	▲
7	Certificate of Exam Fee Remittance or Receipt of Exam Fee Payment	○	○
8	Field of Study and Research Plan (Attached Form2) *3	×	○
9	English version of the Online Verification Report of Higher Education Qualification Certificate (graduated) or the Online Verification Report of Student Record (expected to graduated) *4	×	▲
10	A photocopy of the graduation (completion) certificate from the last educational institution attended with the certificate number issued by the Ministry of Education of the People's Republic of China *5	×	▲

[○ = Required × = Not required ▲ = Only for eligible applicants]

\*1: The documents for No. 2 and 3 must in principle be in Japanese or English and be issued by the last educational institution attended by the applicant.

\*2: The official transcript to be submitted must state the results of all subjects taken in each year at the last faculty/graduate school attended by the applicant as well as the performance scale adopted for the transcript. (A certificate of degree or a certificate of graduation stating only the applicant's rank among all students, for example, cannot be accepted.)

\*3: It is used for examinations related to security export control on campus. International students are subject to screening regardless of whether they have arrived in Japan or not.

Please prepare the document No.8 in English or Japanese, and obtain the consent of your prospective supervisor in advance.

\*4: Register on the website of the Ministry of Education of China, obtain the PDF file of the English version of the “Online Verification Report of Higher Education Qualification Certificate” or “Online Verification Report of Student Record” and submit it printed on A4 paper.

\*5: Please submit a copy of the certificate at the time of application and be sure to submit it to the counter (Natural Science and Technology Main Hall, G2F) after arriving in Japan so that the original can be checked (the original will be returned after checking).

If you are expected to graduate at the time of application, please submit a copy as soon as it becomes available.

#### 4. How to apply

Applicants need to contact the faculty member whom they wish as their academic advisor before applying and obtain his/her informal consent of acceptance.

Upon obtaining the faculty member’s informal consent of acceptance, please **submit all required documents to the faculty member within the prescribed application period. In the case of using postal mail, make sure that the documents will arrive within the application period.**

#### 5. Screening method

The submitted documents will be checked and an oral examination along with other examinations may be conducted in the screening process. Successful applicants will be notified in writing.

#### 6. Research period

The research period for research students will basically be six months or one year. Please follow the instructions of your academic advisor. However, if there are special circumstances, it will be less than six months or one year. The end of it is the end of September or March.

#### 7. Necessary expenses for research students

(1) Exam fee: 9,800 yen

(2) Admission fee: 84,600 yen (subject to change)

(3) Tuition: 29,700 yen (subject to change) × the number of months of the research period

Notes:

- The tuition will be divided into two payments each semester (first semester: April to September; second semester: October to March).
- Self-financed international students are also requested to carefully read “9. Important notes for self-financed international students.”

#### 8. Other notes of caution

Applicants who are expected to graduate from their current educational institution at the time of application are required to submit a graduation /completion certificate issued by the institution within three months of graduation/completion. In the case that the applicant fails to do so or that the applicant’s graduation/completion cannot be confirmed, permission for his/her admission may be revoked retroactively. (Excluding graduates of Kanazawa University.)

## 9. Important notes for self-financed international students

### 9-1. Ability to bear necessary expenses during the stay in Japan

An overseas resident must submit a Balance Statement (over 500,000 yen in the case of half-year studies, over 1,000,000 yen in the case of one-year studies) in order to apply for Certificate of Eligibility after passing.

### 9-2. Other notes of caution

- (1) Please make sure to finish the admission procedures within the admission procedures period.
- (2) Please arrive in Japan by the admission date. International students currently residing abroad are, even when they are granted admission to Kanazawa University, subject to immigration inspection by the Immigration Bureau of Japan, and there may be cases in which a Certificate of Eligibility (*Zairyu-shikaku Nintei-shomeisho*) may not be issued as a result of such an inspection. Please also note that the inspection may take a considerably long time to complete. It is therefore advisable to start the immigration procedures well beforehand, otherwise you may not be able to arrive in Japan by the admission date.



#### Inquiries:

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